



City of Ontario Ohio

555 Stumbo Road
P.O. Box 166
Ontario, Ohio 44906-1259
Phone: 419-529-3818
Fax: 419-529-6132

CONTRACTOR'S LICENSE APPLICATION FORM

\$75.00 License Fee
to be paid by check or
money order, **NO CASH**

- Individual
 Partnership
 Corporation

Name of Contracting Firm

Address

Phone Number

City

State

Zip

Fax Number

Name of Principle if Individual

Social Security #

List name of all partners,
if Partnership

Social Security # of all Partners

Name of President (if Corporation)

Federal I.D. #

Chief Financial Officer or Treasurer (if Corporation)

Description of type of business

Number of Years in This Business

I acknowledge that I am authorized to sign this application and that I/we will withhold and submit to the City of Ontario, Ohio those City taxes as outlined by the attachment describing Ordinance 97-60. I also acknowledge that all subcontractors will obtain a license. I am responsible to assure their compliance.

Authorized Signature

Date

Title



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555 Stumbo Road
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Ontario, Ohio 44862-0166
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General Contractors Certificate of Subcontractors

All subcontractors must have a license

_____	_____	_____
General Contractor	License number	Date
_____	_____	_____
Project Name	Project Location	

Sub Contractors

Name _____	FID/SSN _____
Address _____	
Phone _____	Fax _____
Type of work _____	

Name _____	FID/SSN _____
Address _____	
Phone _____	Fax _____
Type of work _____	

Name _____	FID/SSN _____
Address _____	
Phone _____	Fax _____
Type of work _____	

Name _____	FID/SSN _____
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CITY OF ONTARIO, OHIO INCOME TAX

As a contractor working in the City of Ontario you are required to abide by Ordinance 97-60 which was passed on November 20, 1997 and reads as follows:

(191.03 IMPOSITION. (b)) Effective Date. *The tax shall be levied, collected, and paid with respect to the salaries, wages, commissions, and other compensation, and with respect to the net profits of business, professions, or other activities earned on or after January 1, 1998.*

We remind you that all gross wages earned by your employees are taxable at the rate of one and one half (1-1/2) percent while working within the City. You must withhold this tax and remit to the City of Ontario Income Tax Division.

A copy of the reporting forms is attached. Additional copies can be obtained by contacting the Treasurer.

You are required to mail or fax a list of all subcontractors you employ giving name of company, address, and phone number along with the type of sub-work they will be performing. Additionally, you must inform each subcontractor of this requirement.

Mail this information on or before starting actual construction to:

Linda L Stoodt, Treasurer
PO Box 166
Ontario, OH 44862
Phone (419) 529-3925
Fax (419)529-6132

Allan Sowash
Law Director

Linda Stoodt
Treasurer



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Contractors License Application

The City of Ontario, Ohio has enacted Ordinance 06-13, on 05-04-06, requiring all contractors working within the City limits to obtain an **annual** license. License runs from January 1 through December 31. You must apply for a renewal license each calendar year.

All forms and applications must be typed or legibly printed.

No license will be issued unless all required information is submitted.

Each Zoning Permit

At the time a zoning permit is issued for each project a list of subcontractors that are intended to be used on that project will be required.

After submittal of the completed forms signed by an authorized representative and the payment of the \$75.00 license fee, your license will be mailed to you within five (5) days. Please complete all information requested including a list of your intended subcontractors' names and full address with the trade(s) they will perform. **Subcontractors are also required to obtain a license.** You, as a general contractor, are required to see that all subcontractors are licensed.

Renewal annual license fee for the following year will be \$35.00.