

Contractors License Application

The City of Ontario, Ohio has enacted Ordinance 06-13, on 05-04-06, requiring all contractors working within the City limits to obtain an **annual** license. License runs from January 1 through December 31. You must apply for a renewal license each calendar year.

The applicant or his representative must apply in person. Forms can be obtained at City Hall located at 555 Stumbo Rd, Ontario, Ohio, or via our web site at <http://www.ontarioohio.org/taxforms.html> - under the Zoning section.

All forms and applications must be typed or legibly printed.

No license will be issued unless all required information is submitted.

Each Zoning Permit

At the time a zoning permit is issued for each project a list of subcontractors that are intended to be used on that project will be required.

After submittal of the completed forms signed by an authorized representative and the payment of the \$75.00 license fee, your license will be mailed to you within five (5) days. Please complete all information requested including a list of your intended subcontractors' names and full address with the trade(s) they will perform. **Subcontractors are also required to obtain a license.** You, as a general contractor, are required to see that all subcontractors are licensed.

Renewal annual license fee for the following year will be \$35.00.

CONTRACTOR'S LICENSE APPLICATION FORM

\$75.00 License Fee
to be paid by check or
money order, **NO CASH**

- Individual
- Partnership
- Corporation

Name of Contracting Firm Address City State Zip Phone Number

Name of Principle if Individual Social Security # Fax Number

List name of all partners,
if Partnership Social Security # of all Partners

Name of President if Corporation Federal I.D. #

Chief Financial Officer or Treasurer if Corporation _____

Description of type of business

Number of Years in This Business _____

I acknowledge that I am authorized to sign this application and that I/we will withhold and submit to the City of Ontario, Ohio those City taxes as outlined by the attachment describing Ordinance 97-60. I also acknowledge that all subcontractors will obtain a license. I am responsible to assure their compliance.

Authorized Signature Date

Title